



**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)**



SEF (Plot. No. 21/A, Block No.7 & 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184

ATTENDANCE SLIP FOR THE TENDER OPENING

MEETING

Date & Time: **28th August, 2017 & 3:30 pm**

Agenda: 1). Tender opening for **Life insurance for SEF Employees** Tender No. SEF/NP/17-18/08 on **28th August, 2017 at 3:30 pm.**
2). Replacement of Printers vis-à-vis tender for **IT equipment SEF/NP/16-17/38 (Letter attached).**

Following firms participated in the bid.

S. No	NAME OF FIRM PARTICIPATED/ OWNER	ATTENDED BY (Name & Designation)	CONTACT NO/ EMAIL	SIGNATURES
1	TPL LIFE INSURANCE	M. FARISAL CHAUDHRY SR. MANAGER	0332-9073035	
2	EFU LIFE	NAVEED BHATTI C.M.	0300-3340200	
3	JUBLER LIFE	M. FARISAL KHAN D.M	0345-2082525	
4	ATF State Life Insurance	— Absent	—	—
5	ATF	—	—	—
6	—	—	—	—

Farisal
28/8/2017



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8				

Loudly announced bid information of bidders:

S. No.	Name of Firms	Bid Value in PKR.	Bid Security in PKR	Bidder's Signatures
1	EFU LIFE	Rs=18,284,520/-	Rs=550,000/-	
2	State Life Insurance	Rs=17,085,600/-	Rs=170,856/-	
3	TPL LIFE	Rs=19,201,843/-	Rs=576,055/-	

28/8/2017



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4	NTI Jubilee Life Insurance.	Rs 19,16,520/-	Rs 230,000/-	1/1/17
5				
6				
7				
8				
9				

Handwritten signature and date:
20/8/2017



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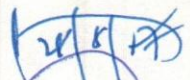
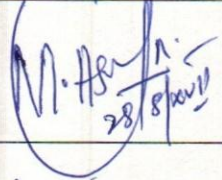
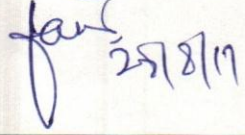
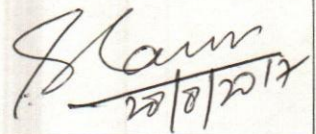
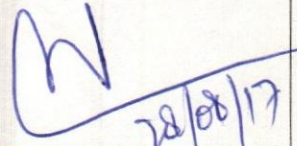
ATTENDANCE SLIP FOR THE TENDER OPENING

MEETING

Date & Time: **28th August, 2017 & 3:30 pm**

Agenda: 1). Tender opening for **Life insurance for SEF Employees** Tender No. SEF/NP/17-18/08 on **28th August, 2017 at 3:30 pm.**
2). Replacement of Printers vis-à-vis tender for **IT equipment SEF/NP/16-17/38 (Letter attached).**

MEMBERS OF PURCHASE COMMITTEE

S.No.	NAME OF OFFICERS	DESIGNATION	AUTHORITY	SIGNATURE
i	Mr. Muhammad Abdullah Abbasi	Director General Administration & Coordination	Chairman P. C-SEF	
ii	Mr. Muhammad Ashraf	Deputy Director FR/FFM, Finance Department-SEF	Secretary/Member P. C-SEF	
iii	Mr. Fawad Junejo,	Section Officer (Budget), SGA&CD	Member P.C-SEF.	
iv	Mr. Shahnawaz Ali Khan	Acting Deputy Director Procurement-SEF	Coopted Member P. C-SEF.	
v	Mr. Noman Waseem Usmani	Assistant Director, HR Department	Coopted Member P. C-SEF.	



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SEF/Procurement/Minutes/17-18/12

**MINUTES OF MEETING HELD FOR TENDER BID OPENING FOR LIFE
INSURANCE FOR SEF EMPLOYEES ON THURSDAY 28TH AUGUST, 2017,
3:30 PM**

Agenda:

- 1). Tender opening for **Life insurance for SEF Employees** Tender No. SEF/NP/17-18/08 on **28th August, 2017 at 3:30 pm.**
- 2). Replacement of Printers vis-à-vis tender for **IT equipment** SEF/NP/16-17/38 (Letter attached).

Meeting held on:

Thursday 28th August, 2017, 3:30 pm

PARTICIPANTS:

The following members of Purchase Committee had participated in the meeting for the referred tender:

S.No.	NAME OF OFFICERS	DESIGNATION	AUTHORITY
i	Mr. Muhammad Abdullah Abbasi	Director General Administration & Coordination SEF	Chairman P. C-SEF.
ii	Mr. Muhammad Ashraf	Deputy Director FR/FFM	Secretary/Member P. C-SEF.
iii	Mr. Fawad Junejo,	Section Officer (Budget), SGA&CD	Member P.C-SEF.
iv	Mr. Shahnawaz Ali Khan	Acting Deputy Director Procurement	Co-opted Member P. C-SEF.
v	Mr. Noman Waseem Usmani	Assistant Director-HR	Co-opted Member of P.C-SEF (For agenda no. 1 only)

PROCESS FOR AGENDA NO. 1:

Following firms has participated in the bid opening (ATTENDANCE SLIP) of the participated firms is attached:

- 1) **M/s. EFU Life.**
- 2) **M/s. State Life Insurance.**
- 3) **M/s. TPL Life.**
- 4) **M/s. Jubilee Life Insurance.**



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SEF/Procurement/Minutes/17-18/12

**MINUTES OF MEETING HELD FOR TENDER BID OPENING FOR LIFE
INSURANCE FOR SEF EMPLOYEES ON MONDAY 28TH AUGUST, 2017, 3:30
PM**

Sealed Financial proposal of the aforementioned firms were opened and financial bids of the bidders were loudly announced by Secretary Purchase Committee. The detail of the financial bid is as follows.

Sr. no	Vendor Name	Bid Called	Bid Security Submitted by Vendors
1)	M/s. EFU Life	Rs. 18,284,520/-	Rs. 550,000/-
2)	M/s. State Life Insurance	Rs. 17,085,600/-	Rs. 170,856/-
3)	M/s. TPL Life	Rs. 19,201,843/-	Rs. 576,055/-
4)	M/s. Jubilee Life Insurance	Rs. 19,165,200/-	Rs. 230,000/-

PROCESS FOR AGENDA NO. 2:

The Purchase Committee reviewed the letter submitted by M/s. Pyramid Technology Service dated 25.8.2017 (Annex-A) and observed that the vender is ready to supply different model as compared to the quoted model by the vendor during the bid opening therefore, it is recommended by the Purchase Committee that the procurement should not be done else to the model/ specification rendered by M/s. Pyramid Technology Service during the bid opening of the tender.



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SEF/Procurement/Minutes/17-18/12

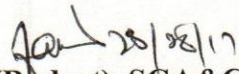
**MINUTES OF MEETING HELD FOR TENDER BID OPENING FOR LIFE
INSURANCE FOR SEF EMPLOYEES ON MONDAY 28TH AUGUST, 2017, 3:30**


PM

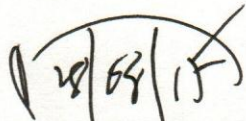
MEMBERS OF PURCHASE COMMITTEE


Assistant Director, HR-SEF
Co-opted Member
Sindh Education Foundation
Govt. of Sindh.


Acting Deputy Director-Procurement
Co-opted Member
Sindh Education Foundation
Govt. of Sindh


Section Officer (Budget), SGA&CD.
Member of P.C. SEF
Sindh Education Foundation,
Government of Sindh.


Deputy Director FFM/FR-SEF
(Secretary/ Member P.C)
Sindh Education Foundation
Govt. of Sindh


**Director (General Administration/
coordination)**
Chairman Purchase Committee
Sindh Education Foundation
Government of Sindh.



Sindh Education Foundation Government of Sindh



TECHNICAL EVALUATION CRITERIA FOR HIRING OF FIRM FOR LIFE INSURANCE FOR SEF EMPLOYEES ITB No. SEF/NP/17-18/08.
Tender Opening Date: 28th August, 2017

S. No.	IMPORTANT PRE-QUALIFICATION / ASSESSMENT POINTS	Score/ Marks	M/s. EFU Life	M/s. TPL Life
1	Working Experience in the Same Discipline evidence required (contracts copies) from the date of constitution of company 10 or more year experience = 10 marks, 07 to 09 years = 07 marks, 04 to 06 years = 05 marks List / No. of projects completed evidence required (completion certificate) by the firm with evidence during the last 3 years 10 or more projects completed = 10 marks 05 projects completed = 05 marks	10	10	7
2	List of litigations with the clients (if any) and nature of Litigations & Affidavit that the firm has never been blacklisted.	5	5	5
3	Name of the banker with last 2 years bank statement or bank letter or audit report duly audited. Approx. Rs 20 Million = 20 marks; Above Rs 10 Million = 10 marks.	20	20	20
4	Number of Panel Hospitals (Laboratories not included) in Pakistan More than 200 hospitals = 20 marks; 150 to 199 hospitals = 10 marks. 100 to 149 hospitals = 05 marks.	20	0	20
5	Credit rating by JCR / VIS: (a) AA+, AA, AA- = 20 marks (b) A+, A, A- = 10 marks (c) BBB+, BBB, BBB- = 5 marks	20	20	10
6	Registration with SECP or relevant /valid Govt. institution(s) Have registration with relevant Tax & Sale Tax Departments of the Govt. of Pakistan or Govt. of Sindh. Following evidence documents are required • Copy of Sales/Services Tax return required for last three months duly acknowledged by SRE/ITD(must) • Copy of withholding Tax return required for last financial year duly acknowledged by SRE/ITD(must) • Copy of Tax Exemption Certificate required (if applicable)	5	5	5
7		10	10	10
Total Points		100	80	87

Note: Four (4) bidder (M/s. EFU Life, M/s. State Life Insurance, M/s. TPL Life and M/s. Jubilee Life Insurance) participated in the tender. Whereas, M/s. State Life Insurance and M/s. Jubilee Life Insurance were disqualified due to non submission of bid security for three years.

M/s. EFU Life and M/s. TPL Life have been qualified as per technical evaluation. Therefore, the Purchase Committee-SEF hereby recommends to proceed for further Process.

Technical Evaluation	Qualification criteria		Qualified
	at least 70% marks	% Obtained	
1 M/s. EFU Life	80%	80%	YES
2 M/s. TPL Life	87%	87%	YES

MEMBERS OF PURCHASE COMMITTEE (SEF)

Signature: Mr. Noman Waseem Usmani
Assistant Director, HR-SEF
Co-opted Member P.C. SEF
Sindh Education Foundation
Govt. of Sindh

Signature: Mr. Muhammad Ashraf
Deputy Director, ER/FEM (Finance Department-SEF)
Secretary/Member P.C. SEF
Sindh Education Foundation
Govt. of Sindh

Signature: Mr. Shah Nawaz Ali Khan
Acting Deputy Director Procurement
Co-opted Member P.C. SEF
Sindh Education Foundation
Govt. of Sindh

Signature: Mr. Muhammad Abdullah Abbasi
Director General Administration and Coordination & IT
Chairman Purchase Committee
Sindh Education Foundation
Govt. of Sindh

Signature: Mr. Shabbab Naseem Ul Haq
Section Officer (O&M-I), SGA&CD
Member of P.C. SEF
Sindh Education Foundation
Govt. of Sindh

Report to be submitted to all members of the committee for approval.



Sindh Education Foundation

Government of Sindh



FINANCIAL COMPARATIVE FOR HIRING OF FIRM FOR LIFE INSURANCE FOR SEF EMPLOYEES ITB No. SEF/NP/17-
 Bid Opening Date: 28th August, 2017


Descriptions	Total no. of Lives Employees	Tendered Period	M/s. EFU Life		M/s. TPL Life	
			Total Amount (All inclusive)	Total Amount (All inclusive)	Total Amount (All inclusive)	Total Amount (All inclusive)
1 PLAN-A	465 (+/-)	(2017-18)	6,094,840	5,781,946		
2 PLAN-B		(2018-19)	6,094,840	6,360,141		
3 PLAN-C		(2019-20)	6,094,840	7,059,756		
4 PLAN-D						
Benefits are required in following cases						
1 On Death (Due to any Cause)						
2 On Accidental Death						
3 On Permanent total disability (Accident)						
4 On Permanent partial disability (Accident)						
5 On Temporary total disability (Natural)						
6 On Permanent total disability (Natural)						
7 On diagnosis of terminal illness.						
Total			18,284,520	19,201,843		


Note:

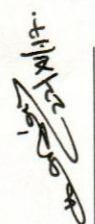
The Purchase Committee found that Two (2) Bidders (M/s. EFU Life, M/s. TPL Life) were found eligible. Whereas, M/s. State Life Insurance and M/s. Jubilee Life Insurance were disqualified due to non submission of bid security for three years.

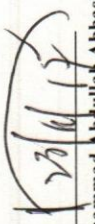
M/s. EFU Life is found lowest evaluated bidder. Therefore, it is recommended by the Purchase Committee (SEF) to award the contract to M/s. EFU Life.

MEMBERS OF PURCHASE COMMITTEE (SEF)

Sign: 
 Mr. Noman Waseem Usmani
 Assistant Director, HR-SEF
 Co-opted Member P.C.-SEF
 Sindh Education Foundation,
 Govt. of Sindh

Sign: 
 Mr. Muhammad Ashraf
 Deputy Director, FRFFM (Finance Department-SEF)
 Secretary/ Member P.C.-SEF
 Sindh Education Foundation
 Govt. of Sindh

Sign: 
 Mr. Shahab Naseem Ul Haq
 Section Officer (O&M-I), SGA&CD,
 Member of P.C.-SEF
 Sindh Education Foundation,
 Govt. of Sindh

Sign: 
 Mr. Muhammad Abdullah Abbasi
 Director General Administration and Coordination
 Chairman Purchase Committee
 Sindh Education Foundation
 Govt. of Sindh

Subject to confirmation of Government of Sindh



Sindh Education Foundation Government of Sindh



Bid Evaluation Report

1. Name of Procuring Agency: **Sindh Education Foundation (Govt. of Sindh)**
2. Tender Reference No: **SEF/NP/17-18/08**
3. Tender Description/Name of work/item: **HIRING OF FIRM FOR LIFE INSURANCE FOR SEF EMPLOYEES**
4. Method of Procurement: **SINGLE STAGE ONE ENVELOPE PROCEDURE.**
5. Tender Published: **SPPRA S.N. 34123 (7-08-2017)**
Print & Electronic Media (SPPRA ID No. with dates)
(Jang 30.7.2017, Dawn 29.7.2017, Kawish 30.7.2017)
6. Total Bid documents Sold: **Three**
7. Total Bids Received: **Four (4) Bids Received.**
8. Financial Bid Opening date: (if applicable) **28th August, 2017.**
9. No. of Bid technically qualified (if applicable): **Two (2)**

S No	Name of Firm or Bidder	Total Bid, Cost offered by the Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6	7
1	M/s. EFU Life	18,284,520	18,284,520	1st	25 Million	Accepted because the firm is found 1st Lowest	Accepted
2	M/s. TPL Life	19,201,843	19,201,843	2nd		Rejected because the firm is found 2nd Lowest	Rejected

Shahnawaz
17/11/2017
Mr. Shahnawaz Ali Khan

Acting Deputy Director Procurement
Co-opted Member P. C.
Sindh Education Foundation,
Govt. of Sindh

Subject to completion of mandatory reference to SPPRA
M. Ashraf
23/11/2017
Mr. Muhammad Ashraf
Deputy Director FR/EPM
Secretary/Member P.C
Sindh Education Foundation,
Govt. of Sindh

Shabtab
22/11/17
Mr. Shabtab Naseem Ul Haq

Section Officer (O&M-I), SGA&CD.
Member PC
Sindh Education Foundation
Govt. of Sindh

M. Abdullah Abbasi
23/11/17
Mr. Muhammad Abdullah Abbasi
Director (General Administration &
Coordination Department)
Chairman P. C.
Sindh Education Foundation,
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